



Wednesday, 29 June 2022

**TO EACH MEMBER OF GLOUCESTER CITY COUNCIL**

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP on **Thursday, 7th July 2022** at **6.30 pm** for the purpose of transacting the following business:

**AGENDA**

1. **APOLOGIES**

To receive any apologies for absence.

2. **MINUTES (Pages 9 - 12)**

To approve as a correct record the minutes of the Annual Council Meeting held on 23 May 2022.

3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

4. **CALL OVER**

- (a) Call over (items 9-11) will be read out at the meeting and Members invited to reserve the items for discussion.
- (b) To approve the recommendations of those reports which have not been reserved for discussion.

## **5. PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

To ask a question at this meeting, please submit it to [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk) by 12 noon on Friday 1 July 2022 or telephone 01452 396203 for support.

## **6. PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition or deputation is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

## **7. ANNOUNCEMENTS**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chairs of Committees
- e) Head of Paid Service

## **8. MEMBERS' QUESTION TIME**

### **a) Leader and Cabinet Members' Question Time (45 minutes)**

Any member of the Council may ask the Leader of the Council or any Cabinet Member any question upon:

- Any matter relating to the Council's administration
- Any matter relating to any report of the Cabinet appearing on the Council's summons
- A matter coming within their portfolio of responsibilities.

### **b) Questions to Chairs of Meetings (15 Minutes)**

Questions and responses will be published at least 24 hours before the meeting. Supplementary questions will be put and answered during the meeting, subject to the relevant time limit.

## **ISSUES FOR DECISION BY COUNCIL**

### **9. GLOUCESTER LOCAL DEVELOPMENT SCHEME (Pages 13 - 22)**

To consider the report of the Cabinet Member for Planning and Housing Strategy seeking adoption of the Gloucester Local Development Scheme 2022 - 2024, which updates the timetable for the preparation and adoption of the Gloucester City Plan and Gloucester, Cheltenham and Tewkesbury Joint Strategic Plan.

### **10. ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2021-22 (Pages 23 - 46)**

To consider the annual report of the Chair of the Overview and Scrutiny Committee.

### **11. URGENT DECISION REPORTED TO COUNCIL**

In accordance with Part 4 of the Constitution, Council is asked to resolve that the urgent decision of the Leader of the Council to submit a bid for Levelling Up Grant Funding for the regeneration of the Greyfriars/Eastgate Shopping Centre area of the City Centre by or on the 6th July 2022 to the Department of Levelling Up, Housing and Communities be noted. The Chair of the Overview and Scrutiny Committees agreement was obtained to waive the call in period and the decision record has been circulated and can be viewed on the council's website.

## **MOTIONS FROM MEMBERS**

### **12. NOTICES OF MOTION**

#### **1. PROPOSED BY COUNCILLOR PULLEN**

"Relocating the office accommodation of this council to The Eastgate Centre is to be welcomed as a positive and progressive move. It places the Council in the heart of the city centre where its presence and services can be easily identified and accessed.

To complement the office relocation the council should also move The Gateway Customer Services Reception to The Eastgate Centre.

Prior to Covid, The Gateway was providing face to face services to the public from its Westgate Street base, near to the council offices in Shire Hall. However, once the council moves to Eastgate The Gateway will become remote from the rest of the Council, being located in a different part of the city. This has the potential to cause confusion among the public in identifying exactly where council services are located and accessed.

The office space formerly occupied by the UK DRIC on the first floor is currently unused and this location or somewhere close by would make an ideal location for The Gateway.

As the impact of Covid improves and services begin to return to normal steps

should be taken to restore opening times and return The Gateway to a full face to face service.

Having all city council services at The Eastgate Centre, in a central location will be a positive move and make them more easily identifiable and accessible to all council customers.

This council therefore resolves to:

- Relocate The Gateway into The Eastgate Centre
- Utilise the former offices of the UK DRIC or somewhere nearby for this purpose
- Widely publicise and promote this new location to the public
- Return The Gateway to its pre Covid operating model with full face to face public access.”

## **2. PROPOSED BY COUNCILLOR FIELD**

“Council notes that wildflower meadows have been planted in many areas of Gloucester and that these areas have been very popular with residents and a boon to mental health.

Council further notes that wildflowers enhance an area and help improve biodiversity through giving a habitat to bees, insects and other wildlife.

Council resolves to thank the funders, officers and volunteers involved, for their work in planting the wildflower meadows.

Council agrees to look for potential new sites, whilst remaining within the council budget, by collaborating with volunteer groups and charities to plant more wildflowers across the city in the future.”

## **3. PROPOSED BY COUNCILLOR HILTON**

“The Council of Europe is an international organisation founded in the wake of World War II to uphold human rights, democracy and the rule of law in Europe. It was first proposed by Winston Churchill in a BBC broadcast in 1943.

It was founded in 1949, it has 46 member states, with a population of approximately 675 million; it operates with an annual budget of approximately € 500 million. The United Kingdom is one of the ten original members.

The organisation is distinct from the European Union, even though the EU shares the same flag as the Council for Europe. It's HQ is in Strasbourg.

The Council of Europe cannot make laws, but it does have the ability to push for the enforcement of select international agreements reached by member states on various topics.

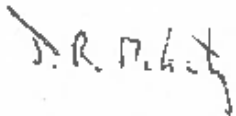
The best-known body of the Council of Europe is the European Court of Human

Rights, which functions on the basis of the European Convention on Human Rights (ECHR). The United Kingdom is therefore a signatory of the ECHR.

This council agrees that to continue to protect the human rights and political freedoms of the residents of Gloucester it is important that the United Kingdom continues to be a member of the Council of Europe and remains a signatory to the European Convention on Human Rights.

We therefore agree that the Mayor and three group leaders write to the two members of parliament representing parts of Gloucester calling on them to both vote in parliament against any proposal to withdraw from the European Convention on Human Rights and the Council of Europe."

Yours sincerely

A handwritten signature in dark ink, appearing to read 'J. R. McGinty', written in a cursive style.

**Jon McGinty**  
**Managing Director**

## NOTES

### **Disclosable Pecuniary Interests**

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council <ul style="list-style-type: none"> <li>(a) under which goods or services are to be provided or works are to be executed; and</li> <li>(b) which has not been fully discharged</li> </ul>
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – <ul style="list-style-type: none"> <li>(a) the landlord is the Council; and</li> <li>(b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest</li> </ul>
Securities	Any beneficial interest in securities of a body where – <ul style="list-style-type: none"> <li>(a) that body (to your knowledge) has a place of business or land in the Council's area and</li> <li>(b) either – <ul style="list-style-type: none"> <li>i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share</li> </ul> </li> </ul>

- capital of that body; or
- ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

### **Recording of meetings**

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Mayor aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **FIRE / EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.

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## COUNCIL

**MEETING** : Monday, 23rd May 2022

**PRESENT** : Cllrs. Hyman, J. Brown, Cook, Norman, Lewis, Padilla, Gravells MBE, Morgan, Hilton, Pullen, Wilson, Bhaimia, Williams, D. Brown, Taylor, Field, Organ, Toleman, Brooker, Melvin, Ackroyd, Bowkett, Castle, Chambers-Dubus, Conder, Dee, Durdey, Evans, Kubaszczyk, Patel, Radley, Sawyer and Zaman.

### **Others in Attendance**

The Right Worshipful Mayor of Gloucester, Collette Finnegan

The Sheriff and Deputy Mayor of Gloucester, Pam Tracey

Managing Director

Monitoring Officer

Director of Communities

Director of Policy and Resources

Head of Culture

Head of Place

Policy and Governance Manager

Democratic and Electoral Services Officer (Civic Support)

Democratic and Electoral Services Officer

**APOLOGIES** : Cllrs. S. Chambers, A. Chambers, Hudson and O'Donnell

### **1. ELECTION OF MAYOR**

1.1 Moved by Councillor Hilton, seconded by Councillor Radley.

1.2 **RESOLVED** – That Councillor Hyman be elected Mayor of the City of Gloucester until the Annual Council Meeting in 2023.

### **2. ELECTION OF SHERIFF AND DEPUTY MAYOR**

2.1 Moved by Councillor D. Brown, seconded by Councillor Bowkett.

2.2 **RESOLVED** – That Councillor J. Brown be elected Sheriff and Deputy Mayor of the City of Gloucester until the Annual Council Meeting in 2023.

The meeting was adjourned at 4.15pm and reconvened at 5pm with Councillors Hyman and J. Brown in the roles of Mayor, and Sheriff and Deputy Mayor respectively.

**COUNCIL**  
**23.05.22**

**3. MINUTES**

- 3.1 **RESOLVED** – That the minutes of the Special Council Meeting held on 24<sup>th</sup> March 2022 and the ordinary Council Meeting held on 24<sup>th</sup> March 2022 were approved and signed as a correct record.

**4. DECLARATIONS OF INTEREST**

- 4.1 No declarations of interest were made on this occasion.

**5. ANNOUNCEMENTS**

**Leader of the Council**

- 5.1 The Leader of the Council welcomed the new Mayor and Sheriff to their respective roles and confirmed that he was looking forward to working with them over the next municipal year. He thanked the former Mayor and Sheriff for their hard work and paid tribute to Councillor Tracey for reaching her 30<sup>th</sup> Anniversary as a serving Councillor.
- 5.2 The Leader of the Council informed Members that he was making 2 changes to his Cabinet. He confirmed that the Cabinet Member for Communities and Neighbourhoods, Councillor Justin Hudson, had taken the decision to stand down as a Cabinet Member. He thanked Councillor Hudson for his hard work and expressed the view that he had made significant achievements during his time as Cabinet Member for Communities, particularly in relation to a successful safer streets funding bid which would provide £500k to improve lighting and CCTV facilities in Gloucester Park, and into Barton.
- 5.3 The Leader of the Council confirmed that Councillor Padilla had been appointed Cabinet Member for Communities and Neighbourhoods. He expressed the view that he would be a brilliant Cabinet Member for Communities and Neighbourhoods, particularly in consideration of his experience as Chairman of the Gloucester Filipino Association and his professional capacity as a nurse.

**Members of the Cabinet**

- 5.4 The Cabinet Member for Culture and Leisure paid tribute to Councillor Kubaszczyk and the Polish community in Gloucester for their contribution to the Polish Heritage Day celebrations on 14<sup>th</sup> May, as well as everyone who was involved with the Kings Square reopening back in April 2022. He expressed the view that it had been a wonderful day and noted that he hoped to hold a similar event the following year.

**COUNCIL**  
**23.05.22**

**6. APPOINTMENTS TO COMMITTEES, CONSULTATIVE FORUMS AND WORKING GROUP AND NOMINATIONS FOR CHAIRS OF COMMITTEES AND VICE-CHAIRS FOR 2022/23**

- 6.1 The Council considered the Schedule of Appointments to Committees, Consultative Forums and Working Groups, and nominations for Chairs and Vice Chairs for the municipal year 2022-23. The appointment of Chairs and Vice Chairs would be made at the first meeting of each Committee.
- 6.2 Councillor Cook moved the motion set out in the schedule and confirmed that one minor amendment had been made to the schedule in relation to the Licensing and Enforcement Committee. He noted that Councillor Williams would be replacing Councillor Brooker as Vice Chair of the Licensing and Enforcement Committee.
- 6.3 Councillor Norman seconded the motion.

**RESOLVED – That:**

- (1) The Schedule of appointments of Members to Committees, Consultative Forums and Working Groups for 2022/23 be approved.
- (2) In respect of the above, the Council in accordance with Council Procedure Rules appoint all Members as named deputies for all those meetings (with the exception of Cabinet, Planning Committee and Licensing and Enforcement Committee) to which the Member has not been appointed.
- (3) That the nominations for Chair and Vice Chair of Committees, as set out in the schedule, be noted and that each Committee at its first meeting in the new municipal year 2022-23 confirms and appoints its Chair and Vice Chair.

**7. APPOINTMENTS TO OUTSIDE BODIES FOR 2022/23**

- 7.1 The Council considered the Schedule of Appointments to Outside Bodies for the municipal year 2022-23.
- 7.2 Councillor Cook moved that the Schedule be approved.
- 7.3 Councillor Norman seconded the motion.
- 7.4 **RESOLVED** – That the Schedule of Appointments to Outside Bodies for the municipal year 2022-23 be approved.

**8. NOTICES OF MOTION**

- 8.1 There were no Notices of Motion from Members.

**COUNCIL**  
**23.05.22**

**Time of commencement: 3.00 pm hours**

**Time of conclusion: 5.18 pm hours**

**Chair**



Meeting:	Cabinet Council	Date:	15 June 7 July
Subject:	Gloucester Local Development Scheme		
Report Of:	Cllr Stephanie Chambers – Cabinet Member for Housing and Planning		
Wards Affected:	All		
Key Decision:	No	Budget/Policy Framework:	No
Contact Officer:	Adam Gooch – Planning Policy Manager		
	Email: adam.gooch@gloucester.gov.uk	Tel: 39-6836	
Appendices:	1. Gloucester Local Development Scheme 2022 - 2024		

## 1.0 Purpose of Report

- 1.1 To seek adoption of the Gloucester Local Development Scheme 2022 - 2024, which updates the timetable for the preparation and adoption of the Gloucester City Plan and Gloucester, Cheltenham and Tewkesbury Joint Strategic Plan.

## 2.0 Recommendations

- 2.1 Cabinet is asked to recommend to Council to **RESOLVE that:**

- (1) The revised Gloucester Local Development Scheme (Appendix 1) is adopted by the Council and takes effect immediately.
- (2) the correction of any minor errors such as spelling, grammar, typographical and formatting changes that do not affect the substantive content of the plan be delegated to the Head of Place, in consultation with the Cabinet Member for Housing and Planning Strategy.

- 2.2 Council is asked to **RESOLVE that:**

- (1) The revised Gloucester Local Development Scheme (Appendix 1) is adopted by the Council and takes effect immediately.
- (2) The correction of any minor errors such as spelling, grammar, typographical and formatting changes that do not affect the substantive content of the plan be delegated to the Head of Place, in consultation with the Cabinet Member for Housing and Planning Strategy.

## 3.0 Background and key issues

- 3.1 Local authorities are legally required to prepare, publish and maintain a Local Development Scheme (LDS). The purpose of the LDS is to set out the Development Plan Documents (DPD) that the local authority will produce, give details of what they will contain and the timetable for their preparation and revision.

- 3.2 Progress in delivering against the LDS is reported in the Council's Annual Monitoring Report (AMR). The City Council last adopted an LDS in 2021 and it is necessary to update this.
- 3.3 The revised LDS updates the timetable for two DPDs. These are:
1. **Gloucester City Plan (GCP):** The GCP sits underneath and adopted Joint Core Strategy (JCS) (2017), which provides the strategic planning framework for the three local authority areas. Covering a twenty-year period between 2011 and 2031, the GCP provides a range of non-strategic policies, delivering the JCS at the local level and addresses local issues and opportunities, including smaller-scale site allocations and planning policies. It covers the administrative area of Gloucester City only. The GCP has reached an advanced stage and is currently being examined.
  2. **Joint Strategic Plan (JSP):** Following on from the adoption of the JCS in December 2017 by Gloucester City Council, Cheltenham Borough Council and Tewkesbury Borough Council, the authorities have now commenced its replacement. The JSP will be a full review of the JCS, providing strategic policies, covering the period 2021 – 2041. It will identify development requirements over this period and allocate large scale housing and employment sites and planning policies. To date, one stage of consultation has been held, 'Issues and Options', between November 2018 and January 2019.
- 3.4 The timetable for the next stages in the preparation of the GCP and JSP are set out below. Please note that once the Plans are submitted the timetables are indicative, as it is set by the Planning Inspectorate.

### Gloucester City Plan

Milestone	Date
Main Modifications consultation	May/June 2022
Inspector's final report	Autumn 2022
Adoption	Winter 2022/23

### Joint Strategic Plan

Milestone	Date
Preferred Options consultation	Spring 2023
Pre-Submission consultation	Autumn 2023
Submission to Secretary of State	Spring 2024
Examination in Public	Summer 2024
Adoption	Winter 2024/Spring 2025

- 3.5 Whilst not required, the LDS also provides information regarding Supplementary Planning Documents, the Statement of Community Involvement and Neighbourhood Development Plans.
- 3.6 The full LDS is provided at Appendix 1 of this report.

#### **4.0 Social Value Considerations**

4.1 None.

#### **5.0 Environmental Implications**

5.1 None.

#### **6.0 Alternative Options Considered**

6.1 The timetable for the GCP and JSP have been considered in light of legal and regulatory requirements, the scope of the plans and available resources.

#### **7.0 Reasons for Recommendations**

7.1 The LDS represents an appropriate timetable for the preparation and adoption of both the GCP and JSP for the reasons set out above.

#### **8.0 Future Work and Conclusions**

8.1 Officers will work to complete the various stages of plan making as set out in the LDS. If any future amendment to the timetable is necessary, a revised LDS will be brought to Council for approval.

#### **9.0 Financial Implications**

9.1 The LDS has been prepared having regard to the available resources necessary to complete the work. This includes planning and other staff resource, the collation of an evidence base as well as consultation and community involvement.

(Financial Services have been consulted in the preparation of this report).

#### **10.0 Legal Implications**

10.1 The Planning and Compulsory Purchase Act 2004 requires Local Planning Authorities to prepare and maintain an LDS which must specify (among other matters) the DPDs which will comprise the Local Plan for the area and the timetable for the preparation and revisions of those documents.

(One Legal have been consulted in the preparation this report.)

#### **11.0 Risk & Opportunity Management Implications**

11.1 The main risk relates to the resources required to deliver the timetable outlined in the LDS. To support the delivery of the JSP a governance structure is in place that ensured adequate officer and budget requirements.

#### **12.0 People Impact Assessment (PIA) and Safeguarding:**

12.1 The PIA Screening Stage was completed and did not identify any potential or actual negative impact; therefore, a full PIA was not required.

### **13.0 Community Safety Implications**

13.1 None.

### **14.0 Staffing & Trade Union Implications**

14.1 None.

### **Background Documents:**



# **Gloucester City Local Development Scheme**

**2022 – 2024**



## **1. Introduction**

- 1.1 Gloucester City Council has a statutory responsibility to prepare and maintain a Local Plan for its area. This sets the planning vision for the city and is used to determine planning applications.
- 1.2 As part of its ongoing responsibility the City Council must prepare and maintain a Local Development Scheme (LDS) which outlines the timetable for the preparation and review of Local Development Documents (LDD) which are Development Plan Documents (DPD). DPDs are commonly known as 'Local Plans'. Specifically, the Planning and Compulsory Purchase Act 2004 (as amended), sets out that an LDS must:
- Contain a brief description of all LDDs which are to be prepared as DPDs and the content and geographic area to which they relate;
  - Identify which documents are to be prepared jointly with one or more other local planning authorities; and
  - Set out a timetable for producing and the revision of DPDs, with key milestones.
- 1.3 The City Council last adopted an LDS in March 2021 and it is replaced by this document.

## **2. Background**

- 2.1 The last fully adopted Gloucester Local Plan is from 1983. A number of policies in this plan were formally 'saved' by the Secretary of State for Communities and Local Government in 2007. A draft replacement Local Plan was published in 2001 and updated in 2002. This version of the plan, the Second Stage Deposit, was approved by the Council for the purposes of development management. A number of these policies are given weight in decision making. [Further details are available on the City Council's website.](#)
- 2.2 The Gloucester, Cheltenham and Tewkesbury Joint Core Strategy (JCS) was adopted in December 2017. It is a co-ordinated strategic development plan that sets out how the area will develop between 2011 and 2031. It provides strategic policies covering the three local authority areas. Policies in the JCS replaced a number of policies from the Gloucester Local Plan 1983. The local authorities are now progressing a new Joint Strategic Plan (JSP) which, once adopted, will replace the JCS. To date, one stage of consultation has been held, 'Issues and Options', between November 2018 and January 2019. [Further details are available on the JCS website.](#)
- 2.3 Underneath the JCS, each of the JCS authorities will have a 'district plan', which will deliver the JCS locally and provide non-strategic policies to address any issues and opportunities specific to that local authority.
- 2.3 In November 2020 the Council revoked a number of its Supplementary Planning Documents (SPDs) and Planning Briefs, but still retains other SPDs and guidance and has most recently adopted the Matson Estate Regeneration SPD (November 2019) and the Podsmead Estate Regeneration SPD (November 2019). [Further details are available on the City Council's website.](#)
- 2.4 The Planning and Compulsory Purchase Act 2004 (as amended) sets out what Local Planning Authorities are statutorily required to do in preparing LDDs.

- 2.5 The Act (as amended) outlines the types of LDD that the Council must prepare (or may choose to prepare).
1. **Development Plan Documents (DPDs):** DPDs are key documents and form a part of the statutory Development Plan, including Development Plan Documents, the Waste Local Plan, Minerals Local Plan and Neighbourhood Development Plans. DPDs are subject to public consultation and to a public examination, which is where the Plan is considered against the 'tests of soundness', legal compliance and the 'Duty to Cooperate' (there is a different process for Neighbourhood Development Plans – see paragraph 2.6). Planning applications must be determined in accordance with the Development Plan unless material considerations indicate otherwise. The Waste Local Plan and Minerals Local Plan are the responsibility of Gloucestershire County Council and therefore not covered by this LDS.
  2. **Supplementary Planning Documents (SPDs):** SPDs are subject to a statutory process and public consultation, but not examination in public. They do not form a part of the statutory Development Plan but are a material consideration in the determination of planning applications. They are used to provide more guidance on a policy or site allocation in DPDs.
  3. **Statement of Community Involvement (SCI):** Each local planning authority must prepare an SCI setting out how residents, businesses and others will be involved in the preparation of local development documents.
- 2.6 In addition, Parish Councils or Neighbourhood Forums can prepare Neighbourhood Development Plans for their area. Once 'made', NDPs form a part of the Development Plan for the area that they cover. Neighbourhood planning is community-led, with support provided by the Local Authority. The timetable for the preparation of NDPs and the primary resources for doing so are the responsibility of the Parish Council or Neighbourhood Forum. Therefore, the LDS does not include information on the preparation of NDPs.
- 3. Gloucester City Council's Local Development Documents**
- 3.1 Gloucester City Council is currently progressing two DPDs; the Gloucester City Plan, and the Gloucester, Cheltenham and Tewkesbury Joint Strategic Plan.
  - 3.2 These plans, together with the County Council's minerals and waste DPDs, and any 'made' Neighbourhood Development Plans, will form the 'Development Plan' for Gloucester City. Once adopted, this means that all development must be in accordance with these plans, and any neighbourhood development plans, unless there are material considerations that would indicate otherwise. (Section 38 (6) of the Planning and Compulsory Purchase Act 2004).
  - 3.3 In preparing these DPDs, the Council must consult the public in accordance with an agreed Statement of Community Involvement (SCI). The Council's latest SCI was adopted in 2015 and is [available to download from the City Council's website](#). The Council will commence an update to the SCI in 2022.
  - 3.4 Table 1 below explains how the different documents relate to one another.

Gloucester's Local Development Documents			
Gloucester's Development Plan	Statement of Community Involvement (SCI)	Supplementary Planning Documents (SPD)	Local Development Scheme (LDS)
<b>Adopted Joint Core Strategy (JCS) Joint Strategic Plan (JSP)</b>	Explains how the community can get involved in the preparation of planning documents.	Other documents which give advice to supplement policies and proposals in the JCS, JSP, Gloucester City Plan and County Council DPDs.	This project plan setting out the programme for preparing Development Plan Documents.
Sets out the spatial vision and strategy for Gloucester City, Cheltenham and Tewkesbury Boroughs. Identifies strategic site allocations and policies to deliver the vision.			
<b>Gloucester City Plan (GCP)</b>			
Delivers the JCS/JSP locally. Provides non-strategic site allocations and planning policies against which planning applications will be assessed.			
<b>Waste Core Strategy</b>			
Produced and maintained by Gloucestershire County Council and subject to a separate LDS			
<b>Minerals Local Plan</b>			
Produced and maintained by Gloucestershire County Council and subject to a separate LDS			
<b>Neighbourhood Development Plans (NDP)</b>			
There are no active NDPs at this time. NDPs are led by the community and can be developed by Parish councils or designated Neighbourhood forums.			

**Table 1 – The Development Plan, SPDs, the SCI and the LDS**

#### **4. Emerging Development Plan Documents**

##### ***Gloucester City Plan DPD***

- 4.1 The Gloucester City Plan (GCP) sits beneath the Adopted JCS covering the period up to 2031, providing non-strategic site allocations and planning policies. It delivers the JCS locally and addresses any issues and opportunities specific to the city. It provides criteria that will be applied when considering planning applications for different forms of development. It makes smaller-scale site

allocations in the city to contribute towards development needs. Geographically the GCP covers the administrative area of Gloucester City Council only.

- 4.2 The GCP has reached an advanced stage of preparation, with the following stages completed:

- Scope Gloucester City Plan: May to August 2011;
- Part 1 Gloucester City Plan, 'Context and Key Principles': March to April 2012;
- Part 2 Gloucester City Plan, 'Places, Sites and City Centre Strategy': May to July 2013;
- Draft Gloucester City Plan: January to February 2017;
- Pre-Submission Gloucester City Plan: November 2019 to February 2020.
- Submission: November 2020
- Examination: Current

- 4.3 The estimated timescales for the remaining stages / milestones in the preparation of the GCP are as follows:

Milestone	Date
Main Modifications consultation	May/July 2022
Inspector's final report	Autumn 2022
Adoption	Winter 2022/23

- 4.4 Further information regarding the GCP are available on the City Council's website at [www.gloucester.gov.uk/cityplan](http://www.gloucester.gov.uk/cityplan).

#### ***Joint Strategic Plan DPD***

- 4.5 The Gloucester, Cheltenham and Tewkesbury Joint Core Strategy (JCS) Development Plan Document was adopted in December 2017. As set out above, it is a co-ordinated strategic plan that sets out how the local authority areas of Gloucester City, Cheltenham Borough and Tewkesbury Borough will develop between 2011 and 2031. It sets out a spatial strategy, strategic planning policies and strategic site allocations to deliver development needs, whilst protecting the natural and built environment.
- 4.6 A full review of the JCS, now called the 'Joint Strategic Plan', has commenced and an 'Issues and Options' consultation took place between November 2018 and January 2019. The adopted JCS included a commitment to undertake an immediate review of the plan in relation to housing supply and retail/town centre matters. However, in response to the plan-making requirements set out in the updated National Planning Policy Framework, the scope of the review will be comprehensive and provide a full review/replacement of the Plan.
- 4.7 The proposed timetable for the completion and adoption of the review is as follows:

Milestone	Date
Preferred Options consultation	Spring 2023

Pre-Submission Consultation	Autumn 2023
Submission to the Secretary of State	Spring 2024
Examination	Summer 2024
Adoption	Winter 2024/Spring 2025

- 4.8 Further information regarding the JSP are available at [www.jointcorestrategy.org](http://www.jointcorestrategy.org).

## 5. Other Planning documents

### Neighbourhood Development Plans

- 5.1 At the time of writing, there are no Parish Councils or Neighbourhood Forums actively working towards an NDP within Gloucester City. [However, information for communities that may wish to do so is available on the City Council website.](#)

### Supplementary Planning Documents

- 5.2 The City Council has adopted a number of Supplementary Planning Documents (SPDs) to support existing policies. SPDs provide clarity and guidance to policies contained within DPDs. Further information is available on the City Council's website.

## 6. Further information

- 6.1 The Council's Planning Policy Team is responsible for maintaining this LDS and for preparing the various documents within the Local Development Framework. If you have any questions or would like any further information, please contact:

Gloucester City Council  
Planning Policy Team  
Gloucester City Council  
PO Box 3252  
Gloucester, GL1 9FW

Email: [cityplan@gloucester.gov.uk](mailto:cityplan@gloucester.gov.uk)  
Website: <https://www.gloucester.gov.uk/planning-development/planning-policy/>  
Phone: 01452 396396



<b>Meeting:</b>	<b>Council</b>	<b>Date:</b>	<b>7 July 2022</b>
<b>Subject:</b>	<b>Annual Report of the Overview and Scrutiny Committee 2021-22</b>		
<b>Report Of:</b>	<b>Chair of the Overview and Scrutiny Committee</b>		
<b>Wards Affected:</b>	<b>All</b>		
<b>Key Decision:</b>	<b>No</b>	<b>Budget/Policy Framework:</b>	<b>No</b>
<b>Contact Officer:</b>	<b>Lauren Richards – Democratic and Electoral Services Officer</b>		
	<b>Email:</b> <a href="mailto:lauren.richards@gloucester.gov.uk">lauren.richards@gloucester.gov.uk</a>		<b>Tel:</b> 39-6735
<b>Appendices:</b>	<b>1. Overview &amp; Scrutiny Committee Annual Report 2021-22</b>		

## FOR GENERAL RELEASE

### 1.0 Purpose of Report

- 1.1 This report introduces the Annual Report of the Overview and Scrutiny Committee for 2021-22 which sets out the work and achievements of the Committee during the year.

### 2.0 Recommendations

- 2.1 Council is asked to **RESOLVE** that the Annual Report of the Overview and Scrutiny Committee for 2021-22 be noted.

### 3.0 Background and Key Issues

- 3.1 Part 3C of the Council's Constitution (Responsibility for Functions) requires that the Overview and Scrutiny Committee Shall 'provide and co-ordinate the input into an annual report to Full Council on such issues and topics as the Committee sees fit.
- 3.2 The Annual Report sets out the areas focused on by the Committee in 2021-22 and the recommendations made to Cabinet.

### 4.0 Social Value Considerations

- 4.1 N/A

### 5.0 Environmental Implications

- 5.1 N/A

### 6.0 Alternative Options Considered

- 6.1 N/A

## **7.0 Reasons for Recommendations**

- 7.1 The Council operates the Leader and Cabinet model for its executive arrangements under the Local Government Act 2000. These arrangements must provide for the appointment of one or more Overview and Scrutiny Committees and the Council Constitution provides that an annual report on the Committee's activities be presented to Council.

## **8.0 Future Work and Conclusions**

- 8.1 The Annual Report highlights the rolling Work Programme for the Committee in 2022-23 as well as the special meeting called. The Lead Members on Overview and Scrutiny will determine additional items for the Work Programme while taking suggestions from any Member on possible future work.

## **9.0 Financial Implications**

- 9.1 N/A

(Financial Services have been consulted in the preparation this report.)

## **10.0 Legal Implications**

- 10.1 The Council's Constitution requires that the work of the Overview and Scrutiny Committee is reported to Council on an annual basis. This report fulfils that requirement.

(One Legal have been consulted in the preparation this report.)

## **11.0 Risk & Opportunity Management Implications**

- 11.1 N/A

## **12.0 People Impact Assessment (PIA) and Safeguarding:**

- 12.1 N/A

## **13.0 Community Safety Implications**

- 13.1 N/A

## **14.0 Staffing & Trade Union Implications**

- 14.1 N/A

**Background Documents:** None



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**Annual Report of the Overview and  
Scrutiny Committee 2021-22**

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## Foreword from the Chair

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It has been a joy and a privilege to chair the Overview and Scrutiny Committee this year. We have been ambitious and innovative, and achieved a great deal. The role of Scrutiny has been more important than ever in the past two years, as we recover from the pandemic and continue to face financial challenges as a council.

We have sought to help the city come back, and continued to hold the administration to account. This has been achieved generally, through our regular examination of finances and performance, and specifically through updates on Covid-19 recovery. We have also dealt with the fallout from the cyber-incident of last year and how this has affected council services and budgets. No doubt this will continue to be on the agenda for the coming year.

The council has lost income in many areas due to the lockdowns, for example in car parking fees, and we have asked tough questions of the Cabinet as to how they plan to mitigate these losses, and deal with uncertainties about future footfall and shopping habits. The Committee have also looked into cultural services, festivals and events as they come back after a long hiatus, and suggested ways to grow.

We have examined the major contracts, such as the waste, street scene and grounds maintenance services contract, which is where the council is most visible to residents. We will continue to scrutinise this contract with our new street care partner Ubico.

The report of the Race Relations Commission and the Review of Monuments in the city were milestone moments in the year and provoked thoughtful and challenging debate. We look forward to updates on both of these reports in the coming year.

As a committee we have innovated, and our collaborative approach has led to useful additions, such as the standing item of 'actions from previous meetings'. It has always been difficult to keep track of what has happened as a result of notices of motion, so an agenda item to provide updates on actions from previous council notices of motion has been welcome.

Suggestions from members have also led to new kinds of meetings such as the airport Scrutiny meeting, where we also had the Chair of Cheltenham Borough Council's Scrutiny committee join us. Community safety has been on minds a lot since the murder of Ramarni Crosby, and we have a meeting later in the year to look at what more we can do to make our streets safer.

Following a notice of motion approved by Council in January, the Overview and Scrutiny Committee have also established a Task and Finish Group to consider how the Council engages with young people. The Task and Finish Group are well into their work programme and we look forward to receiving their findings and any recommendations they may make later in the year.

I would like to thank all members of the committee for their hard work this year, and also Terry Pullen as Vice-Chair, and Andy Lewis and Andrew Durdey as successive Lead members. Lauren Richards has supported me and the committee brilliantly, and nothing is too much trouble. Thank you too to the officers, Cabinet members and others who have attended Scrutiny to give evidence or take questions. Finally, I would like to pay tribute to my predecessor Tom Coole, who was a hard act to follow. They were very helpful with advice when I took over the chair.

Please enjoy this report of our activity for the year and don't hesitate to ask me any questions you may have.

*Sebastian Fülh.*

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## Overview and Scrutiny Committee Members 2021-22

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Councillor Sebastian Field  
Chair



Councillor Terry Pullen  
Vice-Chair



Councillor Andrew Durdey  
Spokesperson



Councillor Lyn Ackroyd



Councillor Linda Castle



Councillor Paula Dee



Councillor Sylvia Evans



Councillor Andrew Gravells



Councillor Jeremy Hilton



Councillor Jaro Kubaszczyk



Councillor Brendon O'Donnell



Councillor Colin Organ



Councillor Raymond Padilla



Councillor Sarah Sawyer



Councillor Declan Wilson



Councillor Shamsuz Zaman

## The Year in Scrutiny

At the time of writing, the Overview and Scrutiny Committee has held 10 ordinary meetings with 1 further meeting due to be held in April. The Committee also held a special meeting to consider the Future Plans for Grounds Maintenance Partnership Arrangements before the Budget meeting in December 2021.

The table below sets out the range of different items and issues considered by the Committee over the civic year.

Meeting	Recommendations and Actions
Monday 7 <sup>th</sup> June 2021	
2021-21 Year-End Performance Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
Monday 5 <sup>th</sup> July 2021	
2020-21 Financial Outturn Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
Gloucester Culture Trust Update Report	<p><b>RESOLVED</b> that the Overview &amp; Scrutiny Committee <b>RECOMMENDS</b> that:</p> <ul style="list-style-type: none"> <li>(1) Enquiries are made of the other Gloucestershire districts as to their level of interest in being part of a bid for City of Culture 2025 and;</li> <li>(2) The Overview and Scrutiny is consulted at all stages of the bid process should Gloucester be on the longlist following consideration of the Expression of Interest.</li> </ul> <p><b>OUTCOME:</b></p> <p>*This recommendation was accepted by Cabinet on 14<sup>th</sup> July 2021 however a decision was later taken to withdraw the bid to submit expressions of interest for City of Culture 2025*</p>

Monday 6 <sup>th</sup> September 2021	
Action Point Item	Following a discussion between the Group Leads, it was agreed that a regular standing item be included in Overview and Scrutiny Committee agendas to provide Members with updates on any action points arising from previous meetings. It was agreed that the Overview and Scrutiny Committee would receive update on Council Notices of Motion as well as previous Overview and Scrutiny meetings.
Membership of UK100 and Global Covenant of Mayors for Climate and Energy	<p><b>RESOLVED</b> that –</p> <p>The Overview &amp; Scrutiny Committee <b>RECOMMENDS</b> that</p> <p>(1) When this item is considered at the Council meeting on 23 September 2021, further details be provided as to the funding models of the UK100 network and Global Covenant of Mayors for Climate and Energy.</p> <p><b>OUTCOME:</b></p> <p>*This recommendation was accepted by Cabinet on 15<sup>th</sup> September 2021 and further details regarding the funding models were provided at the full Council meeting on 23<sup>rd</sup> September 2021.*</p>
Financial Monitoring Quarter 1 Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
Performance Monitoring Quarter 1 Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
Monday 4 <sup>th</sup> October 2021	
Waste Street Scene and Grounds Maintenance Services – Transitional Progress	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the update
Draft Council Plan	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
City Council Energy Costs and Reduction Projects Annual Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report



Armed Forces Community Covenant Update	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
Monday 1 <sup>st</sup> November 2021	
Revenues and Benefits Service	<p><b>RESOLVED</b> that the Overview &amp; Scrutiny Committee <b>RECOMMENDS</b> that:</p> <p>(1) The Revenues and Benefits Service be insourced to the Council for a minimum of three years unless there are significant reasons why this would be financial detrimental to the Council.</p> <p><b>OUTCOME:</b></p> <p>*This recommendation was accepted by Cabinet on 10<sup>th</sup> November 2021.*</p>
Overview of Progress on Covid-19 Recovery	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the update
Future of the Tourism and Destination Marketing Team	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
Monday 29 <sup>th</sup> November 2021	
Financial Monitoring Quarter 2 Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
Performance Monitoring Quarter 2 Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report
Review of Office Accommodation	<p><b>RESOLVED</b> that the Overview &amp; Scrutiny Committee <b>RECOMMENDS</b> that:</p> <p>(1) The option to relocate to the Eastgate Shopping Centre be approved and that improvements are made to public accessibility by moving the Gateway customer services into the unit as soon as possible, or as and when a suitable alternative unit is available.</p> <p>(2) Long-term options for office accommodation for City Council staff are kept under review unless there is a significant change in circumstances.</p>

	<p><b>OUTCOME:</b></p> <p>*This recommendation was accepted by Cabinet on 8<sup>th</sup> December 2021.*</p>
Property Investment Review	<b>RESOLVED</b> – As per the recommendations in the confidential report.
Monday 6 <sup>th</sup> December 2021 (Special Meeting)	
Future Plans for Grounds Maintenance Partnership Arrangements	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report.
Monday 6 <sup>th</sup> December 2021 (Budget)	
Draft Money Plan 2022-27 & Budget Proposals for 2022/23	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report.
Monday 10 <sup>th</sup> January 2022	
Gloucester Commission to Review Race Relations Final Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report.
Monday 31 <sup>st</sup> January 2022	
Gloucester City Monuments Review	<p><b>RESOLVED</b> – That the Overview &amp; Scrutiny Committee <b>RECOMMENDS</b> that:</p> <p>(1) An update on any progress on the recommendations of the Monuments Review be provided to the Overview &amp; Scrutiny Committee in 12 months' time.</p> <p><b>OUTCOME:</b></p> <p>*This recommendation was accepted by Cabinet on 9<sup>th</sup> February 2022.*</p>
Events and Festivals Report on 2021 and Plan for 2022-23	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report.
Tourism and Destination Marketing Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report.
Task and Finish Group	<p><b>RESOLVED</b> –</p> <p>(1) That the Overview and Scrutiny Committee establish a Task and Finish</p>

	Group to consider how the Council engages with young people.
Monday 28 <sup>th</sup> February 2022	
Financial Monitoring Quarter 3 Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report.
Performance Monitoring Quarter 3 Report	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the report.
Monday 28 <sup>th</sup> March 2022	
Gloucestershire Airport Scrutiny Session	<b>RESOLVED</b> – That the Overview and Scrutiny Committee <b>NOTE</b> the update.

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## Budget Scrutiny 2021-22

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A major theme identified through the quarterly Financial Monitoring reports was the ongoing impact of the Covid-19 pandemic on the Council's finances and this was also a pressure highlighted in the annual money plan and budget proposals. Part of the Overview and Scrutiny Committee's Work Programme includes a designated Budget meeting where Members receive presentations from the Leader of the Council and Cabinet Members on each of their individual portfolios, highlighting anticipated budget pressures, savings and future priorities.

### Key Observations:

- As a result of the ongoing Covid-19 pandemic and the emergence of the Omicron variant, there was continued uncertainty surrounding the pace of economic recovery with particular implications for the Performance and Resources portfolio. This was due to income streams which were naturally sensitive to Covid-19 restrictions or lockdowns, such as parking and commercial property. There were however savings identified through the insourcing of the Revenues and Benefits Service, disposal of the HKP warehouses and proposed office move from Shire Hall to the Eastgate Shopping Centre in Summer 2022.
- The Culture portfolio also faced significant challenges as a result of Covid-19, which had dramatically impacted the ability of the Council to provide public-centered events. When the Overview and Scrutiny Committee considered the Budget proposals in December 2021, the outlook was still uncertain however it was noted that the public very much had an appetite for events after 2 years of restrictions and the Cabinet Member confirmed his priority to pursue cultural development funding and a full festivals and events calendar.
- The Final Budget Proposals were put to full Council at the meeting on 24<sup>th</sup> February 2022 and it was noted that the Council was forecast to be £238, 000 over budget. The Leader of the Council noted that this overspend was moderate compared to many other authorities, and particularly in view of the pressures brought about by Covid-19.

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## Scrutiny Highlights

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Over the course of the year, the Overview and Scrutiny Committee have closely monitored the Council Forward Plan and have considered a range of items, including Cabinet reports of interest to Members and routine Performance and Financial Monitoring reports. The Work Programme was updated regularly as the Forward Plan became populated and as anticipated in the Overview and Scrutiny Committee's annual report of 2020-21, the Committee retained a key interest in the Culture portfolio throughout the city's recovery from the Covid-19 pandemic. The Committee held particularly detailed sessions on the Events and Festivals Plan for 2022-23 and the Tourism and Destination Marketing Report.

The Overview and Scrutiny Committee also requested updates and briefings outside of the Forward Plan, from partner organisations including Ubico and Gloucestershire Airport, and implemented an innovative new agenda item. A summary of some of the key achievements of the Committee is set out below.



### Action Point Item

Following an initial suggestion from the Overview and Scrutiny Committee Group Leads, Members agreed that a new standing agenda item would be added to Overview and Scrutiny meetings. The new item titled 'Action Points Arising from Previous Meetings' provided Members with written updates and answers to follow-up points of clarification agreed during meetings.

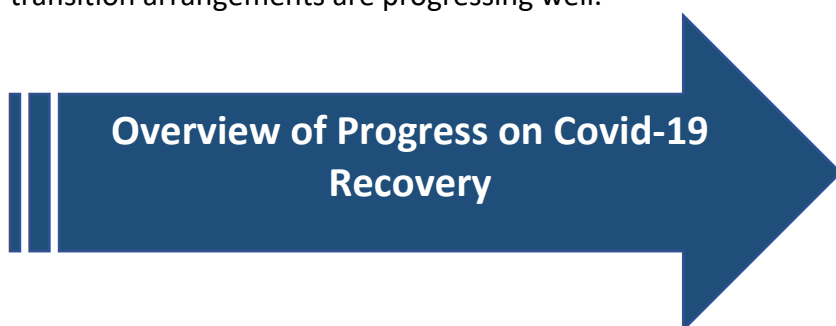
Since there was previously no formal mechanism to update Members on the outcomes of Council Notices of Motion, it was also agreed that the new agenda item would include updates on Notices of Motion. For this update, officers were asked to provide confirmation that the action points arising from Notices of Motion had been followed through, and if possible, to provide an update on any progress since the Motion was brought to Council. The aim of this item was to provide Members with assurances that follow-up actions had been completed where possible.



### Waste Street Scene and Grounds Maintenance Services – Transitional Progress

At the Overview and Scrutiny Committee meeting on Monday 4<sup>th</sup> October 2021, Members received an update from the Managing Director and Head of Operations for Ubico. This session followed a request from Members for an update on the transitional progress of the Waste Street Scene and Grounds Maintenance Services contract, which was due to be taken over by Ubico as the Council's new waste service provider on 1<sup>st</sup> April 2022.

The Managing Director and Head of Operations for Ubico updated Members on the environmental services mobilisation efforts, which included updates on the waste fleet, staff, contracts, infrastructure and communications. Members asked questions about the challenges of fleet service vehicle delivery and supply chain issues, as well as the steps Ubico were taking to mitigate those risks. There was also a discussion concerning staff transfer, and Members received assurances that efforts had been made to meet with existing Urbaser staff ahead of the TUPE transfer process and that communication with staff would continue. At the time of writing, Ubico have commenced waste service delivery and transition arrangements are progressing well.



On 1<sup>st</sup> November 2021, the Overview and Scrutiny Committee received an update from the Leader of the Council and Head of Place on how the Council was progressing with its recovery from Covid-19. They received an update on each of the 8 Covid-19 recovery workstreams identified during the early stages of the pandemic, which included economic recovery, housing recovery, community development, financial services, democratic services, council services, environmental and climate recovery, and visitor and cultural recovery.

Members had the opportunity to question the Leader of the Council on the various recovery workstreams. Key themes included the Council's agile working policy and whether savings had been made as a result of Council staff working from home, the £20 million Levelling Up Fund for regeneration and investment in the city, and the redevelopment of the Debenhams building.



At the Overview and Scrutiny meeting on Monday 10<sup>th</sup> January 2022, the Committee received a presentation from the Chair of the Gloucester Commission to Review Race Relations on the Commission's findings and resulting Calls to Action. The City Council formally established the Gloucester Commission to Review Race Relations in November 2020. The Race Relations review was the second of 3 resolutions from a notice of motion unanimously approved by full Council on 9<sup>th</sup> July 2020, following the killing of George Floyd in Minneapolis, Minnesota, during the Spring of 2020.

The Gloucester Commission to Review Race Relations included representatives from cross-sector organisations, including Gloucestershire Police, Gloucestershire County Council and Gloucester City Council, businesses, the voluntary sector, and the wider community. The Commission's Work Programme consisted of deep dive sessions into several key areas, namely criminal justice, education, mental health and representation at senior management level in the local workforce. The report outlined 4 Calls to Action which the Commission considered could be delivered at a Gloucestershire-wide level, including the establishment of an independent, permanent, funded and high-profile legacy institution for Gloucestershire. Other calls to action included implementing measures to monitor equality in the workforce, driving changes in culture to help collect high quality ethnicity data and a commitment at leadership level to tackle the existence of racism in Gloucestershire.

Overview and Scrutiny Committee Members paid tribute to the Commissioners for their hard work in producing such an important document. Queries from Members centered around the consultation response and the barriers to engagement, planned next steps and responsibility of the City Council going forward. They also commented on the importance of working with partner organisations across the County to implement the Calls to Action.

The Overview and Scrutiny Committee as a whole were keen to maintain momentum on the report and requested that regular updates be provided to the Committee. An interim update was provided to the Committee through the Action Points item at the meeting on 28<sup>th</sup> February, confirming that officers were working on a paper to submit to Leadership Gloucestershire outlining the best approach towards establishing the legacy institution. Members were also advised that conversations were being held with appropriate stakeholders and that outcomes of the initial Leadership Gloucestershire meeting were promising, with district Councils taking a keen interest in how they can help to deliver this work.



The Gloucester City Monuments Review was the third resolution from the Notice of Motion passed by full Council in July 2020, to undertake a review of all monuments, statues and plaques within the City connected with the slave trade or plantation ownership, and to

review the way in which the contribution of minority communities is presented as part of the City's history, including at the Museum of Gloucester.

One of the recommendations in the report was to create a display in the Museum of Gloucester to raise awareness of this area of the city's history, and objects connected to the transatlantic slave trade. Further recommendations included educational projects to improve public understanding and for the Council to encourage partner organisations to identify contested heritage assets.

The Overview and Scrutiny Committee considered the report on Monday 28<sup>th</sup> February and commended the exhaustive documents. Several Members noted that it had provided an insight into the city which they previously did not have. Members welcomed the partnership working with stakeholders such as the University of Gloucestershire and the input from the Gloucester Commission to Review Race Relations. The Committee was particularly interested in the challenges where monuments were owned by third parties, how to make the report widely available to local educational institutions and how the Council would consult and engage with the residents when implementing the recommendations. In response to queries about next steps, Members were advised that a project plan would be developed to establish the best way of implementing the recommendations. Some minor inaccuracies in the report were highlighted by Overview and Scrutiny Members which were subsequently taken on board and amended in the final report.

All Overview and Scrutiny Committee Members were keen to maintain momentum on the findings of the review and the Committee made a recommendation that an update on any progress on the recommendations of the Monuments Review be provided to the Overview and Scrutiny Committee in 12 months' time. It was agreed that 12 months was a reasonable timeframe to implement some of the recommendations and the recommendation from Overview and Scrutiny was accepted by Cabinet on 9<sup>th</sup> February 2022.



The Overview and Scrutiny Committee received a presentation from the Managing Director of Gloucestershire Airport providing an update on the services offered at the Airport, the ongoing projects taking place and future plans, with a particular focus on green initiatives. The Committee also invited the Chair of Cheltenham Borough Council's Overview and Scrutiny Committee, Councillor Chris Mason, to take part in the session in view of Gloucester City Council and Cheltenham Borough Council's shared ownership of Gloucestershire Airport.



Members were particularly interested in the Airport's main income streams and the green initiatives outlined by the Managing Director, such as use of drones, solar panels and the Airport's latest energy report. Alongside a number of follow-up queries regarding the income streams, communications updates and energy report action plan, it was agreed that short- and medium-term updates on any progress on green initiatives would be provided to the Committee in due course.

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## Priorities for 2022-23

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### Task and Finish Group – Engagement with Young People.

The decision to establish a Task and Finish Group followed a Notice of Motion which was approved at the full Council meeting on 27<sup>th</sup> January 2022. The second of 4 resolutions proposed from the motion requested that the Overview and Scrutiny Committee set up a Task and Finish Group to consider how the Council engages with young people. At the meeting of the Overview and Scrutiny Committee on Monday 28<sup>th</sup> February 2022, the Committee approved the membership.

The Task and Finish Group have met regularly. An initial scoping session has been undertaken to establish the focus of the enquiry and desired outcomes. A Work Programme has been developed and focuses on 5 key areas of Council responsibility which particularly affect young people, namely planning and regeneration, culture, parks and open spaces, climate change and democracy. At the time of writing, Members are considering each topic and are holding evidence sessions with officers to establish how the Council engages with young people in each of the service areas and whether any recommendations need to be made to improve how the Council consults and engages with young people. The Task and Finish Group will present its findings to the Overview and Scrutiny Committee later this year.

### Race Relations Recommendations

The Overview and Scrutiny Committee have requested regular updates on the implementation of the Calls to Action identified by the Gloucester Commission to Review Race Relations. The Committee are anticipating a full update report in January 2023 and have also requested an interim update via the Action Point item at the meeting on 5<sup>th</sup> September 2022.

### Community Safety Meeting

The Overview and Scrutiny Committee plan to hold a Community Safety meeting on Monday 5<sup>th</sup> September 2022, in response to a request from a Member. The Committee are hoping to receive an update on the Community Safety Partnership (CSP) to attend the meeting and provide an update on how community safety issues are being tackled in the city.

## Members' Attendance Record

<u>Nature of Meeting</u>	<u>Meeting Date</u>
Ordinary Meeting	Monday 7 <sup>th</sup> June 2021
Ordinary Meeting	Monday 5 <sup>th</sup> July 2021
Ordinary Meeting	Monday 6 <sup>th</sup> September 2021
Ordinary Meeting	Monday 4 <sup>th</sup> October 2021
Ordinary Meeting	Monday 1 <sup>st</sup> November 2021
Ordinary Meeting	Monday 29 <sup>th</sup> November 2021
Special Meeting (Future Plans for Grounds Maintenance Partnership Arrangements)	Monday 6 <sup>th</sup> December 2021
Budget	Monday 6 <sup>th</sup> December 2021
Ordinary Meeting	Monday 10 <sup>th</sup> January 2022
Ordinary Meeting	Monday 31 <sup>st</sup> January 2022
Ordinary Meeting	Monday 28 <sup>th</sup> February 2022
Ordinary Meeting	Monday 28 <sup>th</sup> March 2022

<u>Name of Councillor</u>	<u>Meetings Attended (Max:12)</u>
Councillor Sebastian Field (Chair)	11
Councillor Terry Pullen (Vice-Chair)	10
Councillor Andrew Durdey (Spokesperson)	11
Councillor Lyn Ackroyd	11
Councillor Linda Castle	10

Councillor Paula Dee	12
Councillor Sylvia Evans	8
Councillor Andrew Gravells	4 (out of 4 possible meetings)
Councillor Jeremy Hilton	12
Councillor Jaro Kubaszczyk	11
Councillor Brendon O'Donnell	11
Councillor Colin Organ	11
Councillor Raymond Padilla	10
Councillor Sarah Sawyer	6 (out of 7 possible meetings)
Councillor Declan Wilson	12
Councillor Shamsuz Zaman	6

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